



PANELCO III

PANGASINAN III ELECTRIC COOPERATIVE

Nancayasan, Urdaneta City, Pangasinan

CDA Reg. No. 9520-01008918

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INVITATION FOR THIRD-PARTY BIDS AND AWARDS COMMITTEE (TPBAC) MEMBERS FOR CAPTIVE COSTUMERS FOR THE CONDUCT OF COMPETITIVE SELECTION PROCESS FOR PANELCO III POWER SUPPLY AGREEMENT

The Pangasinan III Electric Cooperative (PANELCO III), invites captive costumers to apply for eligibility and to be found eligible to be a member of Third-Party Bids and Awards Committee (TPBAC) in compliance with the Department of Energy (DOE) Department Circular No. DC 2018-02-0003 "Adopting and Prescribing the Policy on the Competitive Selection Process in the Procurement by the distribution Utilities of Power Supply Agreement for the Captive Market" as amended by Department Circular No. DC 2021-09-0030 and Rule VIII of NEA Memorandum No. 2019-007 entitled " Adoption of Implementing Rules and Regulation IRR of the Policy in the conduct of Competitive Selection Process of the Electric Cooperative Power Supply Agreement mandating the creation of TPBAC , TPBAC-TWG and TPBAC Secretariat subject to final approval of the DOE".

The Selection Process for captive costumers as TPBAC member is duly approved by the Department of Energy (DOE) per letter dated May 12, 2022 (DOE-EPIMB-TPBAC No. 2022-05-004)

The process and activities are as follows:

SCHEDULE	DATE & TIME	VENUE
Publication of Invitation	June 6 to 13, 2022	Local Newspaper: Website: NEA and DOE Website: LGU Bulletin Board, PANELCO III Offices/Collection Offices
Submission of Letter of Intent	June 13 to June 20, 2022	PANELCO III Main Office – Office of the General Manager, Mc Arthur Hiway Nancayasan, Urdaneta City
Deadline of Receipt of Letter of Intent	June 20, 2022	PANELCO III Main Office – Office of the General Manager, Mc Arthur Hiway Nancayasan, Urdaneta City
Preliminary Screening of Applicants	June 21, 2022	PANELCO III Main Office, AM/FM Room, Nancayasan, Urdaneta City
Final Screening of Applicants	June 23, 2022	PANELCO III Main Office, AM/FM Room, Nancayasan, Urdaneta City
Endorsement to the Board of the evaluation result of the qualified applicant	June 24, 2022	PANELCO III Main Office, AM/FM Room, Nancayasan, Urdaneta City
Submission of result of TPBAC selection process to the DOE for confirmation	June 27, 2022	

Pertinent information listed hereunder may be downloaded at PANELCO III website (www.panelco3.ph) or you can request a copy thru email at panelco3tpbac@yahoo.com

- Annex I- List of Requirements Qualifications of TPBAC member- Two (2) Captive Customers
- Annex II- Grading Scheme
- Annex III- Documentary Requirements

For further inquiries you may call the TPBAC at CP No. 09163034355 or 075-656-2455

All particulars relative to the selection process shall be governed by the pertinent provisions of Department of Energy (DOE) Department Circular No. DC 2018-02-0003 as amended by Department Circular No. DC 2021-09-0030.

(SGD) ENGR. ALLAN G. CASEM
General Manager



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1. ANNEX I – LIST OF REQUIREMENT QUALIFICATIONS OF THIRD PARTY BIDS AND AWARDS COMMITTEE MEMBER – TWO (2) CAPTIVE CUSTOMER

• CAPTIVE CUSTOMER REPRESENTATIVE NO. 1

- a) One finance officer or accountant that has knowledge on electricity pricing.
- b) Resident of the franchise area
- c) Captive member-costumer-owner in good standing
- d) Familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry
- e) Proficient in English language, both oral and written
- f) With ability to exercise the principles of objectivity, independence and sound judgement
- g) With familiarity and knowledge in Power Supply Agreements and Related Contracts
- h) With good moral standing

• CAPTIVE CUSTOMER REPRESENTATIVE NO. 2

- a) Technical person, or a person with knowledge and/or experience with any local or international competitive bidding procedures.
- b) Resident of the franchise area
- c) Captive member-costumer-owner in good standing
- d) Familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry
- e) Proficient in English language, both oral and written
- f) With ability to exercise the principles of objectivity, independence and sound judgement
- g) With familiarity and knowledge in Power Supply Agreements and Related Contracts
- h) With good moral standing



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2. ANNEX II – GRADING SCHEME

Particular	% Weight
1. Education	30%
2. Relevant Experience	40 %
a. More than Five years (40%)	
b. Two to Five years (20%)	
c. Less than Two years (10%)	
3. Relevant trainings and seminars	20 %
4. Interview	10 %
Total	100 %

3. ANNEX III – DOCUMENTARY REQUIREMENTS

A) SPECIFIC DOCUMENTARY REQUIREMENTS FOR CAPTIVE CUSTOMER REPRESENTATIVES

- a) One finance officer or accountant that has knowledge on electricity pricing.
 - a. Certified True Copy of PRC license or diploma
 - b. Certificate/s for the relevant trainings and seminar.

- b) Technical person, or a person with knowledge and/or experience with any local or international competitive bidding procedures:
 - a. Certified True Copy of diploma
 - b. Document/s to prove that he/she has knowledge, experience, and expertise in local or international competitive bidding or procurement procedures involving an electric power industry participant. In the absence thereof, Information Sheet with Contact Details of a reference person who can attest to the same
 - c. Certificate/s for the relevant trainings and seminar.



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B) DOCUMENTARY REQUIREMENTS COMMON TO ALL CAPTIVE CUSTOMER REPRESENTATIVES:

- i. Resume
- ii. NBI Clearance
- iii. Electricity Power Bill showing that the captive customer representative is a member-consumer of PANELCO III.
- iv. Affidavit that the captive customer representative:
 - a. is not, and has not been in the one (1) year immediately preceding the appointment, a director, officer, or employee of PANELCO III or currently a recipient of any retirement benefit from PANELCO III;
 - b. is not a relative of a director or officer of PANELCO III. For this purpose, relatives include spouse, parent, child, brother, sister and the spouse of such child, brother, or sister;
 - c. is not retained, either in his/her personal capacity or through a firm, as a professional adviser, auditor, consultant, agent, or counsel of PANELCO III;
 - d. does not engage or has not engaged, whether by himself or with other persons or through a firm of which he/she is a partner, director, or substantial shareholder, in any transaction with PANELCO III;
 - e. must not have, and must not be connected or affiliated with a person, firm, or entity who has, an Outstanding Dispute or pending or outstanding financial obligations with PANELCO III in any case, whether civil, criminal, or administrative. Outstanding Dispute refers to any pending judicial/quasi-judicial, administrative, or alternative dispute resolution process with PANELCO III, its directors and officers;
 - f. must not be a member of the TPBAC of another Distribution Utility;
 - g. must not be employed, connected or affiliated with, or engaged by or as a third party auctioneer under DOE Department Circular No. DC-2018-02-0003; and
 - h. must not be employed, connected or affiliated with, or engaged by an electric power industry participant (or any person or entity engaged in the generation, transmission, distribution, or supply of electricity) for at least one (1) year immediately preceding the appointment.



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- v. Undertaking that the captive customer representative:
 - a. shall not be employed, affiliated with, or engaged by an electric power industry participant (or any person or entity engaged in the generation or supply of electricity) for at least one (1) year after acting as captive customer representative- member of the TPBAC; and
 - b. must keep confidential all information accessed in the course of and during the period of acting as captive customer representative-member of the TPBAC.